

REFEREE'S LETTER OF RECOMMENDATION

SECTION I

Full name of applicant :

Application for the post of :

Full name of referee :

SECTION II (To be filled by the referee)

Please write candidly about the applicant. You may use the other side of this form or attach a letter to this form. Indicate how long and in what capacity you have known the applicant. Comment on the applicant's qualifications, work experiences as well as his/her promise of professional. In describing such attributes as intellect, motivation and maturity, please comment on both the strong and weak points.

- I have known the applicant for a period of _____ years.
- He/She was/is _____
(form of acquaintance)
- How do you rate the applicant on the following attributes? (tick as applicable)

Attribute	80% and above	60-79%	50-59%	Below 50%
Academic ability				
Intellectual potential				
Motivation				
Creativity and originality				
Effort in Research				
Communication skills				
Maturity				
Inter-personal relations				
Promise of professional success				

5. **Additional Comments**

Please use the space below for additional information, if any, which you believe would be helpful in assessing the candidate's application for the Academic Post.

5.1 Examples of applicant's intellectual abilities

5.2 Examples of applicant's strengths and weaknesses

5.3 Comment on moral qualities of the applicant

5.4 Comment on leadership qualities of the applicant

6. **How do you recommend this applicant (tick as applicable)**

<input type="checkbox"/> Highly recommended	<input type="checkbox"/> Recommended
<input type="checkbox"/> Recommend with reservation	<input type="checkbox"/> Do not recommend

Briefly give reason(s) for this opinion

Full name of referee :
Designation :
Hospital/Institution :
Contact address :

Email Contact :
Mobile telephone no :
Office telephone no. :
Office Fax no. :

Signature (Official Stamp) _____ Date _____

Please ensure ALL of the above details are completed.

Please return your completed report to the address below in an envelope marked CONFIDENTIAL

Dean
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